

# Overview

This set of model documents is designed for EMS programs in Alaska that provide care in rural areas. The primary focus of this project is to provide resources for:

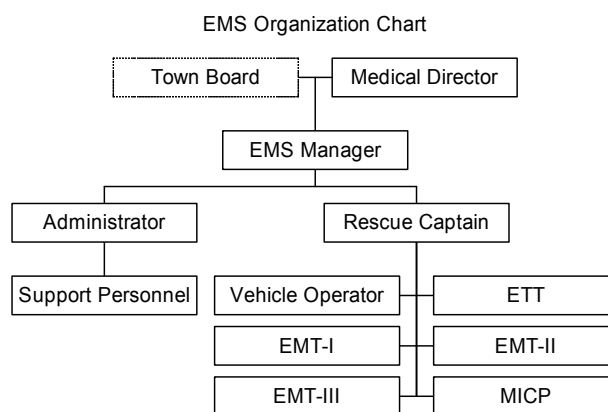
- New EMS programs
- Reorganizing EMS programs
- Local governments considering the development of an EMS program

## Local Options

Considering the diverse situations in which people find themselves living in Alaska, EMS programs must adapt and be responsive to the citizens that they serve. Differences include the level of local government, distance to the medical director, geographic features, available communication systems, and the ties between the EMS program and the local government. As a result, this set of model documents should be modified based on local needs.

## Documents Included

- Articles of Incorporation
- Constitution
- Organizational Chart
- Standard Operating Procedures
- Activity Schedule
- Job Descriptions
  - EMS Manager
  - Rescue Captain
  - Administrator
  - ETT
  - EMT-I
  - EMT-II
  - EMT-III
  - Paramedic (MICP)
  - Vehicle Operator
- Blood Borne Pathogens Policy
- Tuberculosis Information Form
- Hepatitis Vaccination Decline Form
- Grievance Procedure



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